



Comprehensive Plan Periodic Update Overview
**Scope, Master Schedule, and Public
Participation Plan**

March 15, 2022

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Purpose

1. Council direction on the comments on the proposed Comprehensive Plan periodic review scope, master schedule, and public participation plan;
2. Approve Resolution 1621 approving a scope of work, master schedule and public participation plan for the 2024 Comprehensive Plan update; and
3. Council direction on pursuing Port of Seattle grant funding.



Background

- State law requires the Comprehensive Plan to be updated by June 30, 2024;
- Scope of Work outlines a “surgical” update, focusing primarily on required updates;
- Master Schedule aims for adoption of the update by April 2024;
- Public Participation Plan details the community involvement planned for the update; and
- Drafting an Economic Development Element and amending the Housing Element will involve more public participation, including work groups.



Background

- Council briefed on February 15, 2022;
- Planning Commission briefed on February 16, 2022;
- Comments accepted through March 1; and
- 5 individuals submitted comments, proposing 26 changes to the scope and/or schedule.



Resolution 1621

- Approves the scope of work, master schedule, and public participation plan;
- Also creates the charters for the Economic Development and Housing Work Groups;
- Work groups will each be made up of 2 Councilmembers and 2 Planning Commissioners; and
- PC and CC will select volunteers for each work group in April and May.



Comment 27

- Clarification of language in Section 6.1 for Housing and Economic Development Work Group Charters (Resolution 1621 Exhibit C). Adding the underlined text:

“Conflict of Interest. Chapter 42.23 RCW prohibits members from using their positions to secure special privileges or special exemptions for themselves or others. If an actual or perceived conflict of interest, ex parte contact, or other conflict with the appearance of fairness exists that affects the work of the Housing Work Group, it is the responsibility of each member to refrain from any prior discussion of such matter with other members of the Housing Work Group, to openly describe the issue, and then recuse him/herself from the meeting during the period of discussion and action thereon.”



Staff Recommendation: 3 Buckets

1: Add to the Resolution

Comment Numbers

1 (scope)
24 (Pub. Part. Plan)
25 (Pub Part. Plan)
26 (Pub Part. Plan)
27 (Work Group Charter)

2: Address During Update

Comment Numbers

5 **13**
6 **15**
7 **18**
8 **21**
10 **22**
11 **23**
12

3: No Further Action

Comment Numbers

2 **17**
3 **19**
4 **20**
9
14
16



2022/2023 Port of Seattle ED Partnership Grant

- 2022/2023 grant funds from the Port of Seattle can be applied toward the drafting of the Economic Development Element (EDE).
- Staff propose including the following in the City's 2022/2023 application and grant project scope:
 - 2022 Funds: Support economic analysis for the EDE
 - 2023 Funds: Support developing an implementation strategy for the EDE
- If the Council supports this direction, staff will return later this spring for authorization to accept the grant funding.



Next Steps

- Planning Commission project kick off and selection of work group members: **April 27**
- City Council selection of work group members: **early May**
- Housing Needs Assessment and Economic Analysis briefings: **June**
- Planning Commission begins reviewing Comp. Plan Elements: **July 2022**



Recommended Motion #1

Approve Resolution No. 1621, adopting the scope of work, master schedule and public participation plan including the establishment of the Economic Development Work Group and the Housing Work Group for the 2024 periodic review of the Mercer Island Comprehensive Plan as amended by adding the following items from Exhibit 2: item 1 to the scope and items 24, 25, 26, and 27 to the public participation plan.



Recommended Motion #2

Direct the City Manager to ensure the legislative process for 2024 periodic review of the Mercer Island Comprehensive Plan captures the following items from Exhibit 2: items 5, 6, 7, 8, 10, 11, 12, 13, 15, 18, 21, 22, and 23.



Recommended Motion #3

Direct the City Manager to pursue an economic development grant from the Port of Seattle for the 2022-2023 grant cycle to support the development and implementation of a new Comprehensive Plan Economic Development Element.

